# DragonSpeechTips

# **220**<sup>+</sup> Custom Dragon Commands for MindManager version 2020

#### Details

Dragon by default does not provide you with voice commands to carry out most of the Mindjet MindManager functions and as such you will find that you are limited to the built-in menu and key press Dragon commands.

The following Dragon commands have been created by DragonSpeechTips (DST) to provide a wealth of additional voice commands that can be dictated when using Mindjet MindManager version 2020.

Command(s) you can say	Description
create new map create a new mind map	Creates a new mind map.
open existing map open existing mind map open an existing mind map	Opens the Open File window.
save this map save this mind map	Saves the current mind map or opens the Save As window if the map is not been saved previously.
close this map close this mind map	Closes the current mind map.
add topic add new topic insert new topic insert topic create topic create new topic new topic	Creates a new topic in the mind map.
add and edit topic edit new topic edit a new topic	Creates a new topic and places the cursor in the topic ready for dictation.
edit topic edit this topic	Makes the selected topic ready for dictation.
apply that press enter	Confirms the dictated phrase or word in a topic title.
edit next topic edit the next topic	Makes the topic after the selected topic ready for dictation.
edit previous topic edit the previous topic	Makes the topic before the selected topic ready for dictation.
delete topic delete this topic delete topic and subtopics	Deletes the selected topic and all connected subtopics.
remove this topic remove this topic only cut out this topic	Deletes only the selected topic, any existing subtopics will remain as part of the map.
select all topics	Selects all topics and elements within the map.
add subtopic insert subtopic add decision topic new subtopic	Adds a subtopic to the selected topic.

#### Frequently used

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# Frequently used (cont'd)

Command(s) you can say	Description
add topic before insert topic before add topic above	Creates a topic at the same level before the selected topic.
add parent topic insert parent topic	Creates a topic immediately before the selected topic, therefore the existing selected topic will become a subtopic of the new topic.
add (x) topics create (x) topics insert (x) topics	Adds (x) topics to the map (110). For example, say "add 3 topics".
<pre>add (x) subtopics create (x) subtopics insert (x) subtopics</pre>	Adds (x) subtopics to a topic (110). For example, say "add 3 subtopics".
add note add notes show notes show note	Creates a note or reveals an existing note for the selected topic.
hide notes hide note	Hides the note of the selected topic.
add callout add callout topic add a callout topic	Adds a callout topic to the selected topic.
add link add a link	Opens the Add Link window.
add attachment add an attachment	Opens the Attach Files window.
paste as callout paste as a callout	Pastes the contents of the Clipboard into a callout attached to the selected topic.
paste as topic paste as a topic	Pastes the contents of the Clipboard into a subtopic of the selected topic.

# Navigation functions

Command(s) you can say	Description
select central topic go to central topic	Selects the central topic.
select next topic select the next topic	Selects the next topic in the level of topics.
select previous topic select the previous topic	Selects the previous topic in the level of topics.
go to first topic Move to top sibling topic	Selects the first topic in the level of topics.
go to end topic Move to bottom sibling topic	Selects the last topic in the level of topics.
go to last topic	Selects the last created topic in the map.
select parent select parent topic	Selects the parent topic of the selected topic.
move left	Selects the topic to the left of the selected topic.
move right	Selects the topic to the right of the selected topic.
move up	Selects the topic above the selected topic.
move down	Selects the topic below the selected topic.

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# Navigation functions (cont'd)

Command(s) you can say	Description
scroll page up scroll up	Scrolls the map up.
scroll page down scroll down	Scrolls the map down.

#### View functions

Command(s) you can say	Description
balance map balance the map	Balances the Main Topics in the map by displaying an equal number of topics on either side of the Central Topic.
fit map	Resizes the map to fit the current window size.
apply numbering show numbering	Applies numbering to the child topics of the selected parent topic.
remove numbering remove numbering from topics	Removes numbering from the child topics of the selected parent topic.
reset topic positions reset all topic positions	Resets all topic positions in the map.
focus topic	Applies focus to the selected topic.
focus on this topic only isolate topic	Displays only the selected topic and its subtopics.
show priority view show icon view	Shows the mind map in priority view.
show map view	Shows the mind map in map view.
show outline view	Shows the mind map in outline view.
show schedule view	Shows the mind map in schedule view.
print preview show print preview	Switches to the print preview view.
close print preview	Closes the print preview view.
collapse map	Display the map showing only level one topics.
collapse topic	Hides all the subtopics of the selected topic.
expand level expand topic	Expands the selected topic to reveal its subtopics.
show one level	Displays the map showing only level one topics.
show two levels	Displays the map showing topics that are level one and two.
show three levels	Displays the map showing topics that are level one, two and three.
show all levels	Displays the map showing topics of all levels.
move topic down	Moves the selected topic down one position place.
move topic up	Moves the selected topic up one position place.
move topic to home	Moves the selected topic to the last position in the level of topics.

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# View functions (cont'd)

Command(s) you can say	Description
move topic to end	Moves the selected topic to the first position in the level of topics.
zoom in	Zooms in to the map.
zoom out	Zooms out from the map.
increase font	Increases the font size of the selected topic title text.
decrease font	Decreases the font size of the selected topic title text.

#### Other functions

Command(s) you can say	Description
make priority one make this priority one	Adds the priority 1 icon to the selected topic.
make priority two make this priority two	Adds the priority 2 icon to the selected topic.
make priority three make this priority three	Adds the priority 3 icon to the selected topic.
make priority four make this priority four	Adds the priority 4 icon to the selected topic.
make priority five make this priority five	Adds the priority 5 icon to the selected topic.
make priority six make this priority six	Adds the priority 6 icon to the selected topic.
make priority seven make this priority seven	Adds the priority 7 icon to the selected topic.
make priority eight make this priority eight	Adds the priority 8 icon to the selected topic.
make priority nine make this priority nine	Adds the priority 9 icon to the selected topic.
remove icon remove icons remove all icons	Removes all icons from the selected topics.
strikethrough this topic	Applies a strikethrough to the active topic title.
remove strikethrough	Removes the strikethrough from the active topic title.
add boundary add a boundary draw boundary draw a boundary	Adds a boundary around the active topic and it's subtopics.
remove boundary remove the boundary remove this boundary	Removes the boundary from the selected parent topic that has a boundary.
add tag create tag create a tag	Reveals the New Tag window.
create relationship create a relationship insert relationship insert a relationship	Creates a relationship that starts from the selected topic.

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# Other functions (cont'd)

Command(s) you can say	Description
split topic split this topic split topic as multiple topics split into multiple topics	Splits the selected topic title (by spaces) into new topics.
split topic as multiple subtopics split into multiple subtopics	Splits the selected topic title (by spaces) into new subtopics.
apply fill colour add fill colour add colour	Fills the topic with the last selected fill colour.
select fill colour select a fill colour	Reveals the fill colour palette.
clear formatting	Reverts the selected topic back to its original style settings.
show mind manager options window reveal mind manager options window	Reveals the MindManager Options window.
spell check map spell check this map perform spell check	Performs a spell check of the map.
export as word export to word	Opens the Export Map As window, ready to be saved as a MS Word document.
export as powerpoint export to powerpoint	Opens the Export Map As window, ready to be saved as a MS PowerPoint document.
export as excel export to excel	Opens the Excel Export Settings window.
publish this mind map start new publish	Opens the Publish window.
start co editing session	Starts the co-editing functionality.

#### Additional functions

Command(s) you can say	Description
show map word count word count this map word count this mind map show word count for map show mind map word count	Produces a pop-up window displaying a breakdown of the number of words in Topics, Callouts, Floating topics and Notes for the whole mind map. The total number of words is also displayed.
show topic word count word count this topic topic word count	Produces a pop-up window displaying the number of words in the topic and any notes attached to the topic.
<pre>locate the topic (x) find the topic (x) focus on the topic (x) select the topic (x)</pre>	Looks for and if found, applies focus to the Topic of the dictated topic title. For example, say "locate the topic conclusion".
convert this topic to a callout change this topic to a callout change to callout convert to callout	Converts the selected Topic into a Callout.
convert this callout to a topic change this callout to a topic change to topic convert to topic	Converts the selected Callout into a Topic.

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#### Additional functions (cont'd)

Command(s) you can say	Description
create a topic alert create topic alert create a topic alarm create topic alarm add topic alert add a topic alert	Opens the Add Topic Alert window, which allows you to set a reminder to open and work with a specific map.
attach a standard image insert a standard image add a standard image add a standard image to this topic	Opens the Add Image file browser window, ready for you to select an image to be added to the selected topic or map workspace.
attach a thumbnail image insert a thumbnail image add a thumbnail image add a thumbnail image to this topic	Opens the Add Image file browser window, ready for you to select a thumbnail image for the selected topic.
<pre>search for an image of a (x) search for an image of an (x) search for image (x) search for an image of (x) search for a image of (x) search images for (x)</pre>	Works when the Add Image window is active. It will search the MindManager library of images for the dictated image. For example, say "search for an image of a building". Use Dragon generic commands to navigate the available images (press down arrow / press up arrow).
select image select this image	Works when the Add Image window is active. It will select the highlighted image and close the Add Image window.
read this back to me read this topic read this topic back to me read this topic out loud	Reads out load the selected Topic or Callout.

#### Note:

Dragon generic, menu, keyboard and mouse commands are available for use in MindManager and at times should be used with these custom commands.

For example, the custom command "create relationship" can be used with the "Mouse Grid" command to place the relationship on the intended Topic. To complete the formation of the relationship, use the generic mouse command "Mouse Click".

When performing dictation, the "Dictation Box" will appear and the use of commands such as "Click Transfer" and "Click Cancel" work in the normal way.

For a list of useful generic commands visit:

https://dragonspeechtips.com/dragon-generic-keyboard-and-mouse-commands/